



Havering

L O N D O N B O R O U G H

LICENSING SUB-COMMITTEE PANDORA'S

AGENDA

10.30 am	Thursday 18 October 2018	Council Chamber - Town Hall
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Members 3: Quorum 2

COUNCILLORS:

Philippa Crowder (Chairman)
Sally Miller
Christine Vickery

**For information about the meeting please contact:
Richard Cursons - 01708 432430
richard.cursons@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

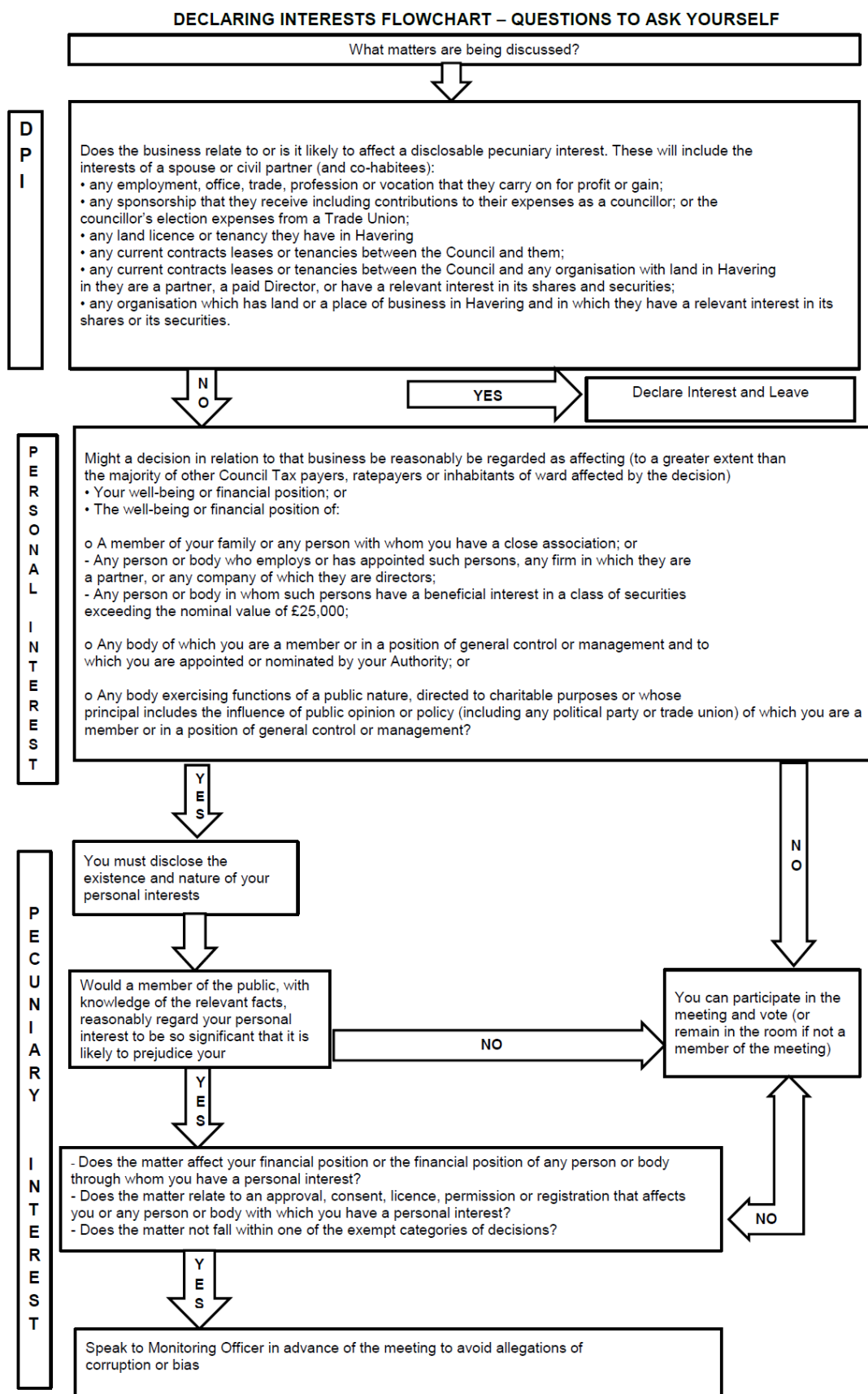
Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for the hearing – Licensing Act 2003

5 APPLICATION FOR A NEW PREMISES LICENCE - PANDORA'S SUSHI CITY, 44 HIGH STREET, HONCHURCH, RM12 4UN (Pages 7 - 66)

This application for a premises licence is made by Mrs Lorraine Webb under section 17 of the Licensing Act 2003.

Andrew Beesley
Head of Democratic Services

LICENSING SUB-COMMITTEE

4 October 2018

REPORT

Subject Heading:

**Procedure for the Hearing: Licensing
Act 2003**

Report Author and contact details:

**Richard Cursons (01708) 432430
e-mail:
richard.cursons@onesource.co.uk**

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.1.1 A member of the Licensing Committee will be excluded from hearing an application where he or she has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
- 1.1.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
- 1.1.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
- 1.1.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or

refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.

- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's

question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder;

Public safety;

The prevention of public nuisance; and

The protection of children from harm.

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn

the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.

8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:

- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
- that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

10. Recording of proceedings:

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

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Havering
LONDON BOROUGH

Licensing Officer's Report

LICENSING SUB-COMMITTEE

4 October 2018

REPORT

Subject heading:

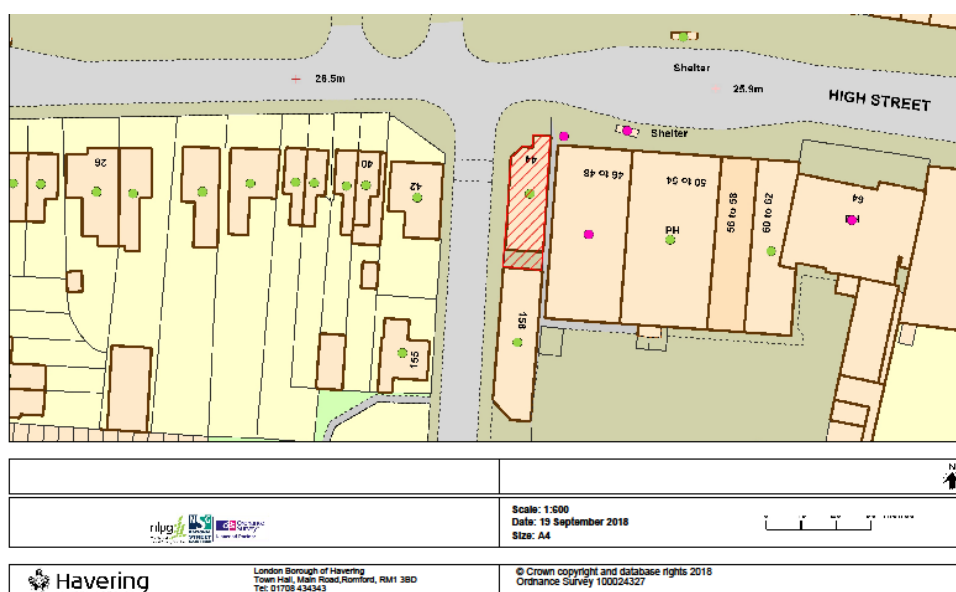
Report author and contact details:

Pandoras
44 High Street Hornchurch RM12 4UN
Premises licence application
Paul Jones, Licensing Officer
Town Hall Main Road Romford
licensing@haverling.gov.uk
01708 432777

This application for a premises licence is made by Mrs Lorraine Webb under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 21st August 2018.

Geographical description of the area and description of the building

Pandoras is located at the junction of High Street and Abbs Cross Gardens on the edge of Hornchurch town centre. The premises occupy the ground and first floor of the property. The parade in which this premises resides is commercial but residential properties are located on the opposite side of Abbs Cross Gardens. The premises plans suggest a portion of the premises to the front will be utilised to provide take-away food.



Details of the application

Licensable activities sought:

Plays, films, live music, recorded music, performances of dance, anything similar to live music, recorded music or performances of dance		
Day	Start	Finish
Monday to Sunday	07:00	23:00*

* NB the applicant reduced this terminal hour from that originally sought subsequent to the application's submission.

Late night refreshment		
Day	Start	Finish
Monday to Wednesday	23:00	00:00
Thursday, Sunday	23:00	01:00
Friday & Saturday	23:00	02:00

Supply of alcohol (on and off premises)		
Day	Start	Finish
Monday to Wednesday	07:00	00:00
Thursday, Sunday	07:00	01:00
Friday & Saturday	07:00	02:00

Hours premises open to the public		
Day	Start	Finish
Monday to Wednesday	07:00	00:30
Thursday, Sunday	07:00	01:30
Friday & Saturday	07:00	02:30

Non-standard timings for all licensable activities

From the start of permitted hours on New Year's Eve to the end of permitted hours on New Year's Day.

From the start of normal hours until 02:30 on Christmas Eve, Christmas Day, Boxing Day, St George's Day, Good Friday and Sunday preceding a bank holiday.

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the week ending 7th September 2018 edition of the Romford Yellow Advertiser.

This premises is located in St Andrews ward which is subject to a special licensing policy further to cumulative impact. The relevant policy states:

Licensing Policy 2

The Licensing Authority has adopted a special policy relating to cumulative impact in relation to:

- *Romford town centre within the ring road*
- *St Andrews ward*

This policy creates a rebuttable presumption that applications for new premises licences, club premises certificates, or variation applications that will add to the existing cumulative impact, will normally be refused, unless the applicant can demonstrate why the operation of the premises involved will not add to the cumulative impact and not impact adversely on the promotion of the licensing objectives. The exception to this policy will be for applications for restaurants where alcohol is sold ancillary to a table meal and the terminal licensing hour is in line with the policy.

Summary

There was one representation against this application submitted by the owner of the flats opposite the premises.

There was one representation against this application from a responsible authority, namely Havering's licensing authority.



Havering
L O N D O N B O R O U G H

Copy of Application

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Pandora's

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

lorraine

* Family name

webb

* E-mail

Main telephone number

Other telephone number

☐ Indicate here if you would like to use a mobile telephone

Mobile telephone

Include country code.

Are you:

- ☐ Applying as a business or organisation, including as a sole trader
☒ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name

* Street

District

* City or town

County or administrative are

* Postcode

* Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name	44
Street	High Street
District	
City or town	Hornchurch
County or administrative area	
Postcode	rm12 4un
Country	United Kingdom

Further Details

Telephone number]

Non-domestic rateable value of premises (£)]

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

☒ Yes ☐ No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

* Date of birth

* Nationality

Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start?

/ /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

2 storey restaurant in high street

Continued from previous page...

serving Tapas style meals at the bar and tables and full sit down table meals

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the performance of a play take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start 07:00

End 01:00

Start

End

FRIDAY

Start 07:00

End 02:00

Start

End

SATURDAY

Start 07:00

End 02:00

Start

End

SUNDAY

Start 07:00

End 01:00

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Continued from previous page...

Will you be providing indoor sporting events?

☐ Yes

☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 07:00

End 01:00

Start

End

Will the performance of live music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

amplified sometimes

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and sundays preceding a bank holiday and good friday

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and sundays preceding a bank holiday and good friday

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start 07:00

End 00:00

Start

End

TUESDAY

Start 07:00

End 00:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 07:00

End 00:00

Start

End

THURSDAY

Start 07:00

End 01:00

Start

End

FRIDAY

Start 07:00

End 02:00

Start

End

SATURDAY

Start 07:00

End 02:00

Start

End

SUNDAY

Start 07:00

End 01:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Continued from previous page...

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start 07:00

End 02:00

Start

End

SATURDAY

Start 07:00

End 02:00

Start

End

SUNDAY

Start 07:00

End 01:00

Start

End

Give a description of the type of entertainment that will be provided

Karaoke, dancing by customers

Will this entertainment take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Section 14 of 21

LATE NIGHT REFRESHMENT

Continued from previous page...

Will you be providing late night refreshment?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start 07:00

End 02:00

Start

End

SUNDAY

Start 07:00

End 01:00

Start

End

Will the sale of alcohol be for consumption:

- ☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 02.30 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

lorraine

Family name

Webb

Date of birth

Continued from previous page...

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

LBH

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 03.00 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start of permitted hours on new years eve to the end of permitted hours on new years day .
from the commencement of normal hours until 03.00 on christmas eve, christmas day, boxing day, st Georges day and
sundays preceding a bank holiday and good friday

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

I am aware that this is a cumulative impact area and i am fully aware of the licensing objectives and i do not believe that my premises will contribute to the cumulative impact as we will be operating a well run restaurant experience, which involves more eating throughout the visit than drinking, with occassional entertainment. We aim to bring a brand new dining experience to hornchurch for decent people. We will oversee customers leaving the premises at the end of the evening, to ensure that they leave the area quickly and quietly. We will be working in conjunction with Hornchurch minicabs to enable our customers to leave the area quickly and quietly. we will be guiding customers to mini cabs in abbs cross gardens as opposed to the high street. There will be a member of staff on the exit making sure that people leave in an orderly fashion. We will be working strictly within the licensing laws to provide a safe and comfortable place for people to enjoy an evening out. We operate a strict Zero tolerance policy. I believe there are a few different closing times in the town centre therefore relieving the cumulative impact of all customers leaving all the venues at the same time. I have been a licensee in this borough since 2001 and have always worked closely with police and council licensing and have always been a very responsible licensee. I have cctv installed in all parts of the premises

b) The prevention of crime and disorder

All staff will be trained in challenge 25
An incident book will be kept on the premises and made available to police or authorised council officers
Notices will be prominently displayed advising customers of relevent rules and laws

c) Public safety

All staff will be regularly trained and a fire risk assessment and emergency evacuation plan will be kept on the premises.
there will be notices displayed advising customers of emergency evacuation and muster point

d) The prevention of public nuisance

Staff will regularly monitor noise levels from premises and notices will be displayed asking customers to leave quietly

e) The protection of children from harm

Challenge 25 will be in operation at all times
Notices will be displayed advising customers of the law regarding under age sales and the use of drugs etc
staff will be given regular training and records will be kept on the premises
Children will not be allowed to enter the premises after 10pm unless accompanied by an adult

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00*

Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

Add another signatory

Once you're finished you need to do the following:

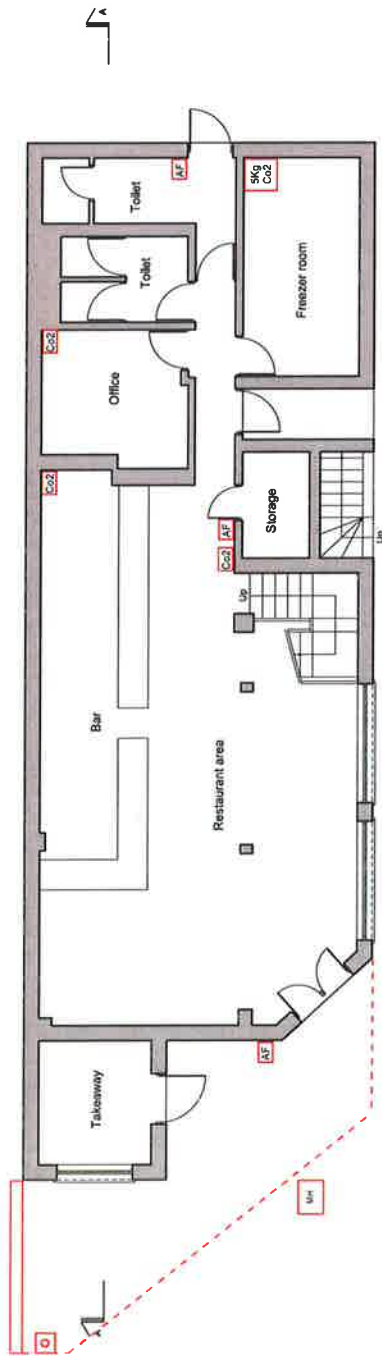
1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

PROPOSED PLANS SCALE 1:100



PROPOSED GROUND FLOOR SCALE 1:100

Written dimensions to be taken in preference to scaled dimensions. The Contractor is responsible for checking all dimensions before work starts.

All work to be carried out to the requirements, and to the satisfaction of the Local Authority.

These drawings are for planning purposes only.

Any discrepancies to be brought to the attention of 4D Planning Consultants immediately.

Location Plan

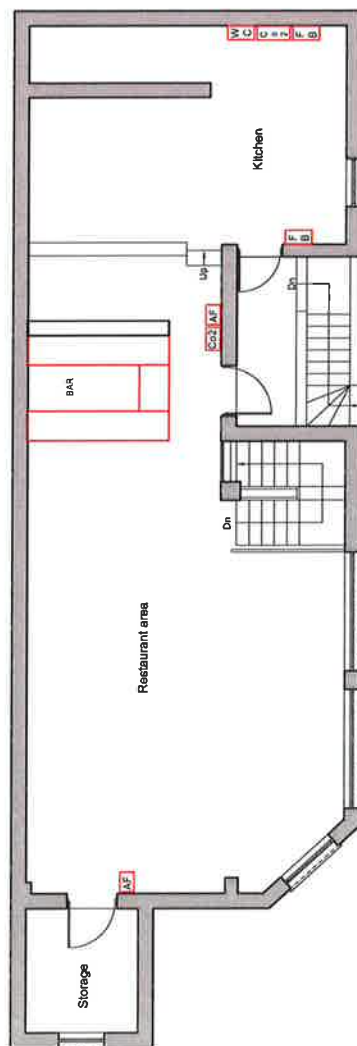


No	Date	Description	By	Scale

4D PLANNING™
www.GetMePlanning.com®

Client	Sushi City
Project	44 High Street, Harnchurch, RM12 4UN
Title	Proposed Ground Floor
Date:	March 2017
Scale:	1:50 @ A1, 1:100 @ A3
Rev:	/
Drawing No.	44HSD4

PROPOSED PLANS SCALE 1:100



PROPOSED FIRST FLOOR
SCALE 1:100



Written dimensions to be taken in preference to scaled dimensions. The Contractor is responsible for checking all dimensions before work starts.

All work is to be carried out to the requirements, and to the satisfaction of the Local Authority.

These drawings are for planning purposes only.

Any discrepancy to be brought to the attention of 4D Planning Consultants immediately.

No	Date	Description	By	Site

4D PLANNING™
www.GetMePlanning.com®

Location Plan

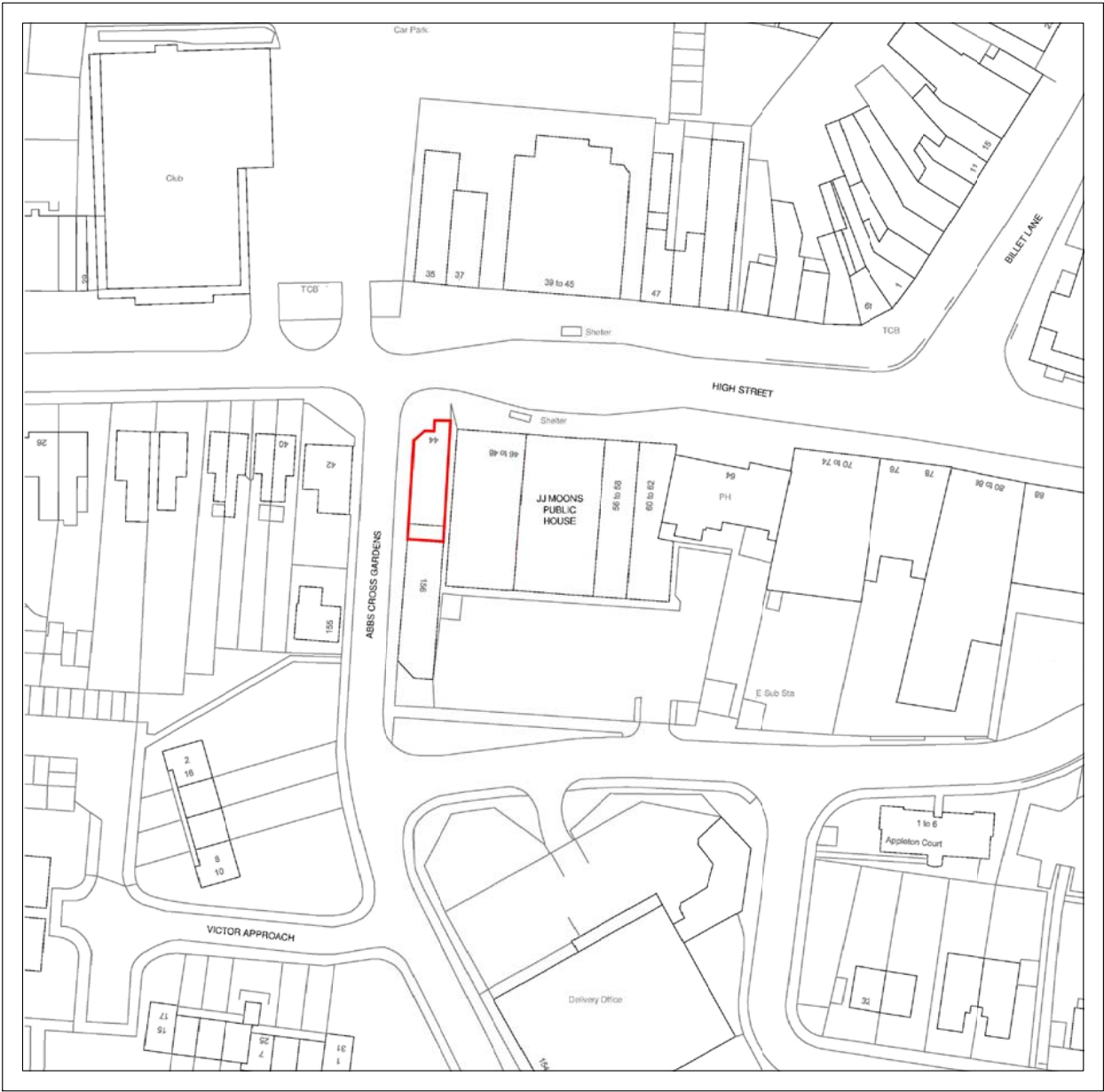
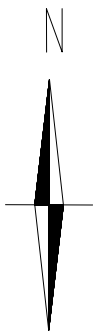
Client	Sushi City
Project	44 High Street, Hornchurch, RM12 4UN
Title	Proposed First Floor
Date	March 2017
Scale	1:50 @ A1, 1:100 @ A3
Drawing No.	44/1500
Rev:	/



Havering
L O N D O N B O R O U G H

Map of the area

LOCATION PLAN
SCALE 1:1250



Front Elevation



Side Elevation

Written dimensions to be taken in preferences to scaled dimensions. The Contractor is responsible for checking all dimensions before work starts.

All work is to be carried out to the requirements, and to the satisfaction of the Local Authority. These drawings are for planning purposes only

Any discrepancies to be brought to the attention of 4D Planning Consultants immediately.

Location Plan

Rev	Date	Description	by	chk



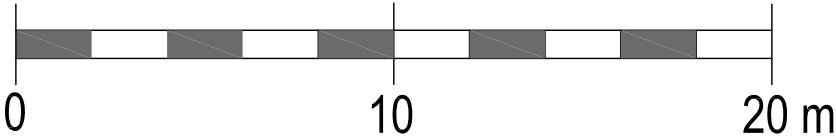
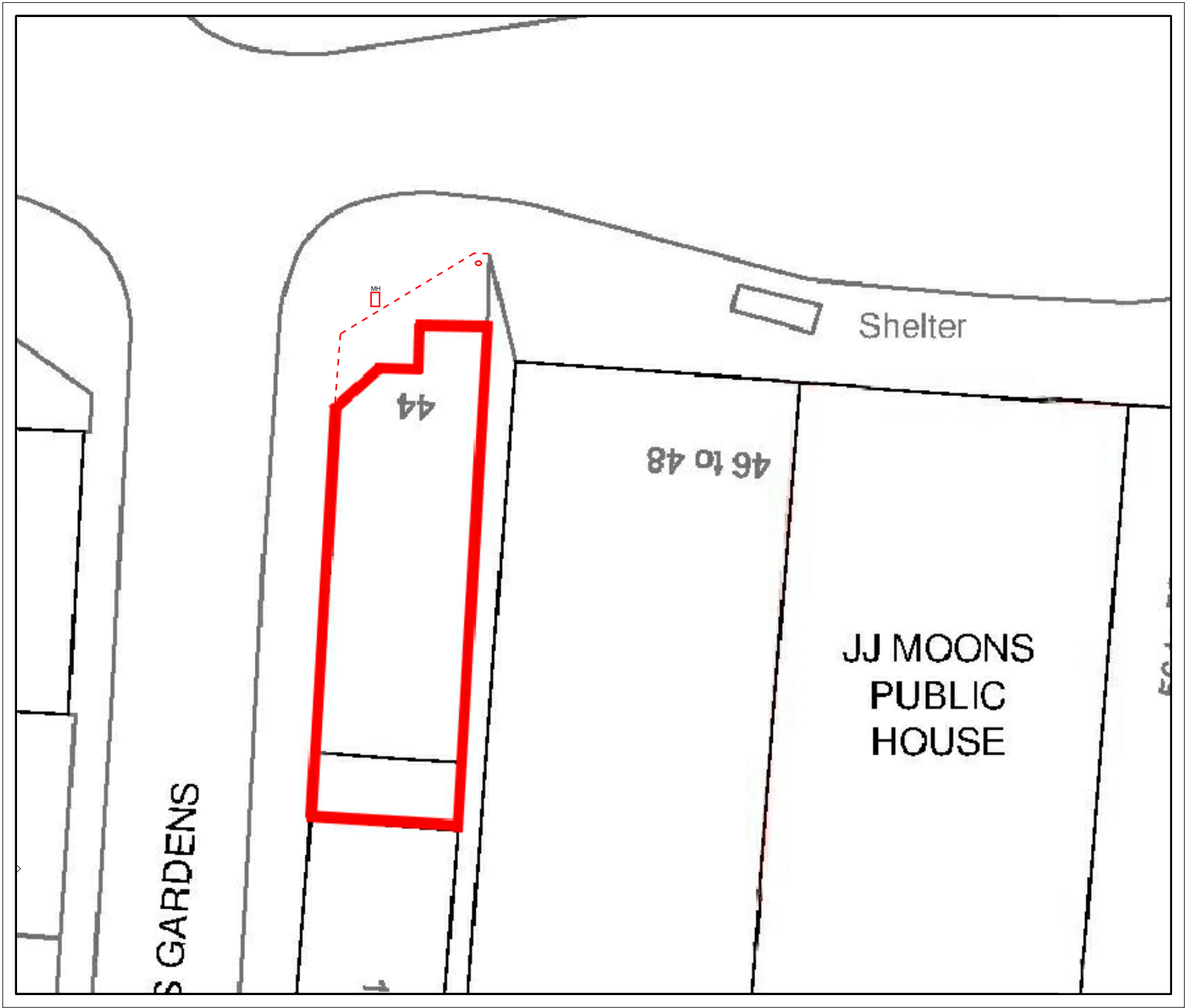
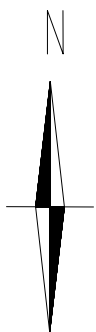
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Client	
Sushi City	
Project	
44 High Street, Hornchurch, RM12 4UN	
Title	
Location Plan	
Date: March 2017	Rev: /
Scale: 1:1250 @ A3	
Drawing No. 44HS01	



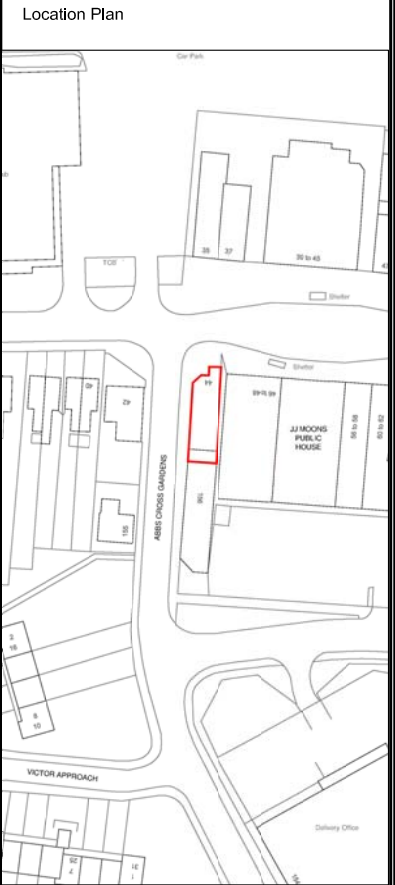
BLOCK PLAN
SCALE 1.200



Written dimensions to be taken in preferences to scaled dimensions. The Contractor is responsible for checking all dimensions before work starts.

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Rev	Date	Description	by	chk



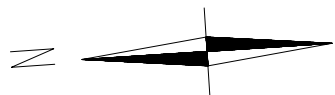
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Client Sushi City	
Project 44 High Street, Hornchurch, RM12 4UN	
Title Block Plan	
Date: March 2017	Rev: /
Scale: 1:200 @ A3	
Drawing No. 44HS02	

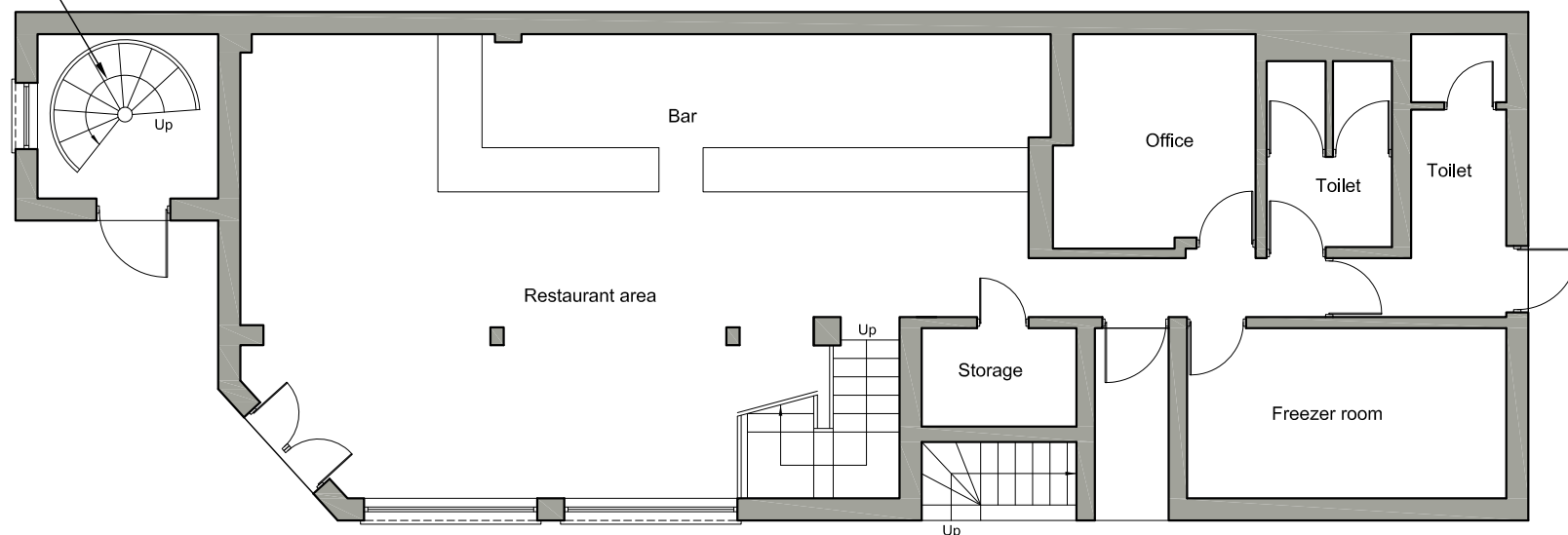
EXISTING PLANS

SCALE 1.100



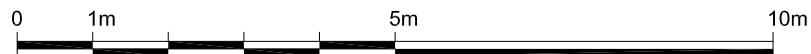
1

A



EXISTING GROUND FLOOR

SCALE 1.100



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Location Plan



Rev	Date	Description	by	chk



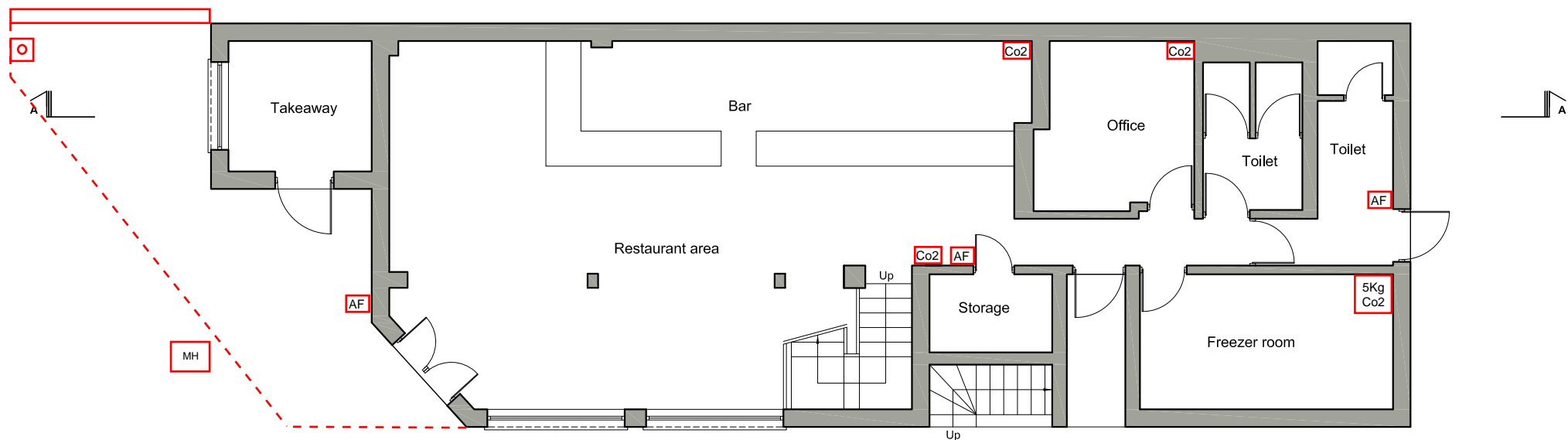
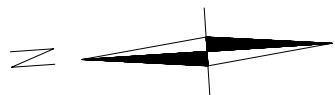
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Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Existing Ground Floor
Date: March 2017	Rev:	/
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS03		

PROPOSED PLANS
SCALE 1.100

KEY
AF - Aqueous Foam
Co2 - Carbon Dioxide
WC - Wet Chemical
FB - Fire Blanket



Page 42

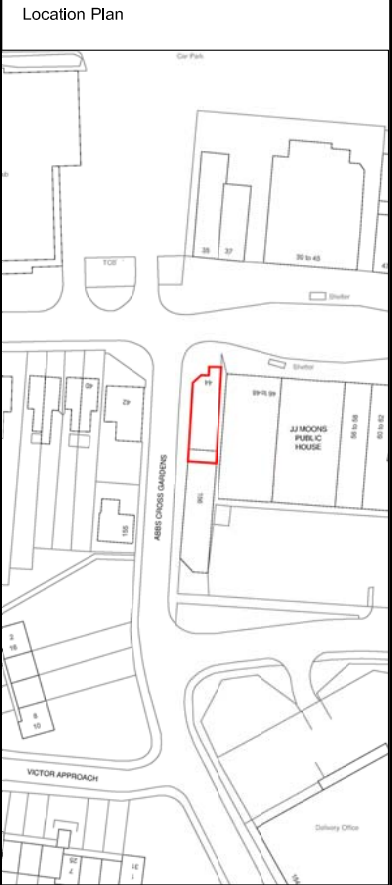
PROPOSED GROUND FLOOR
SCALE 1.100



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Rev	Date	Description	by	chk



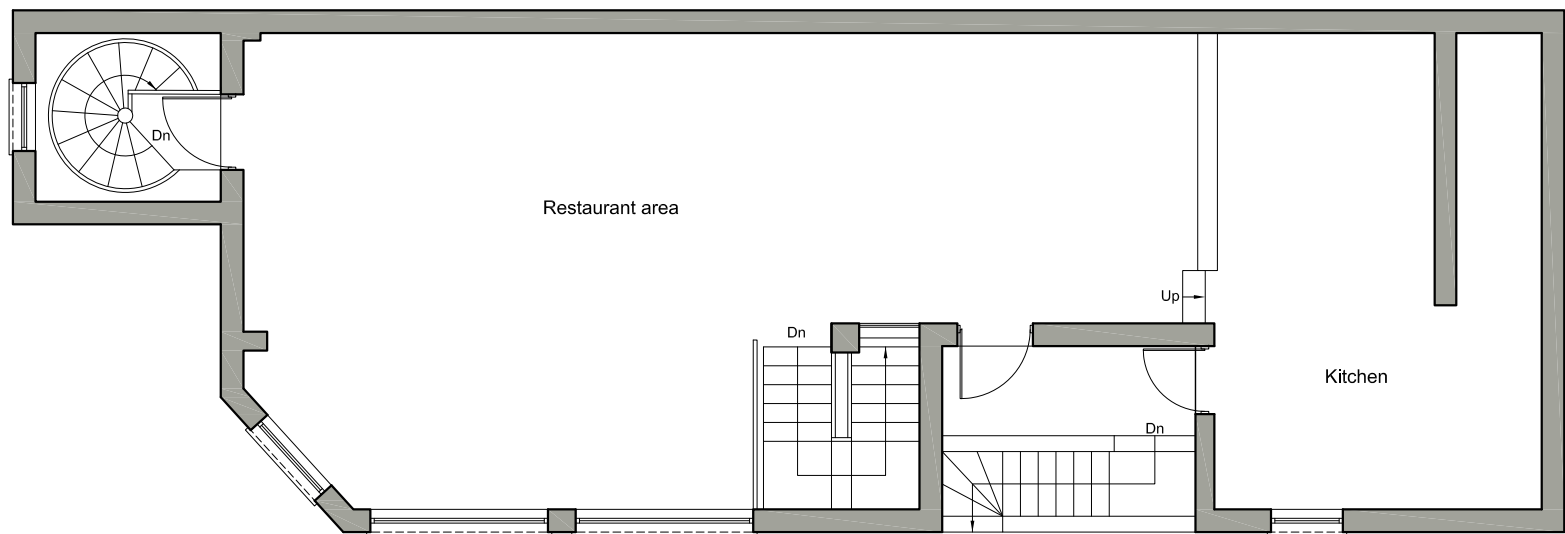
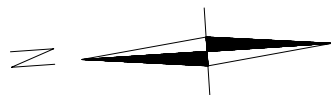
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Client Sushi City	
Project 44 High Street, Hornchurch, RM12 4UN	
Title Proposed Ground Floor	
Date: March 2017 Scale: 1:50 @ A1, 1:100 @ A3 Drawing No. 44HS04	Rev: /

EXISTING PLANS

SCALE 1.100



EXISTING FIRST FLOOR

SCALE 1.100



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Rev	Date	Description	by	chk



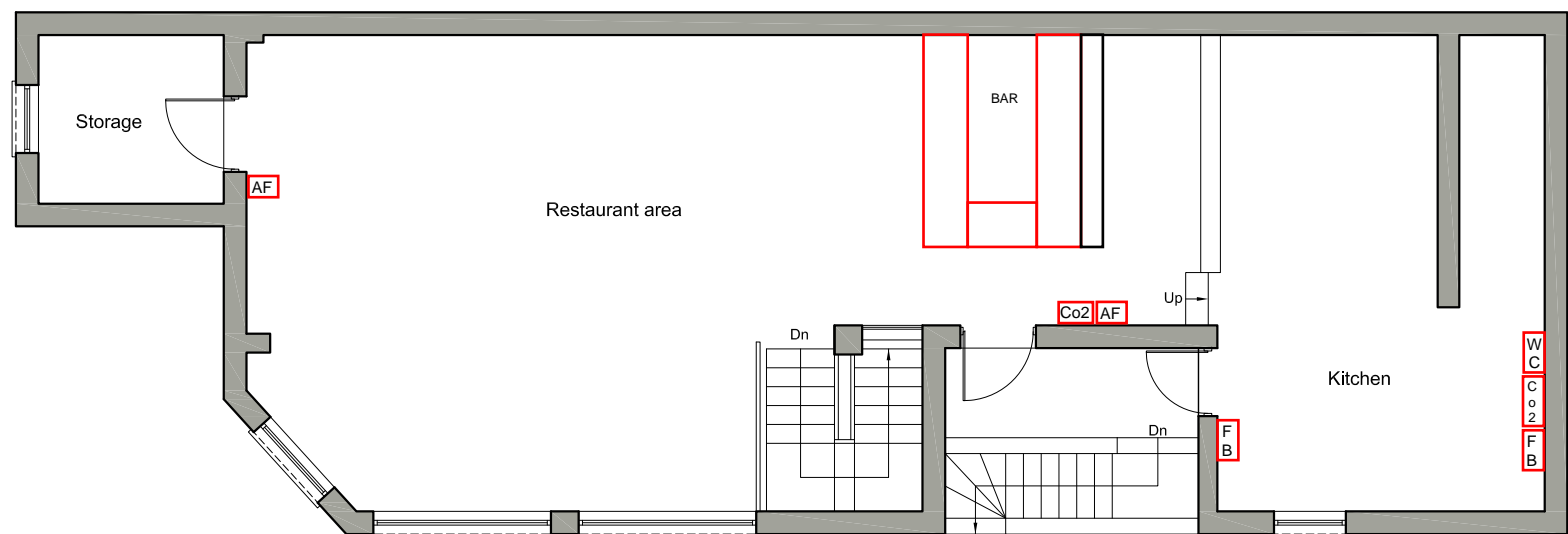
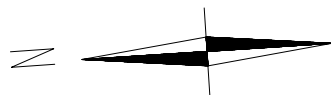
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Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Existing First Floor
Date: March 2017	Rev: /	
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS05		

PROPOSED PLANS

SCALE 1.100



KEY

AF - Aqueous Foam
Co2 - Carbon Dioxide
WC - Wet Chemical
FB - Fire Blanket

PROPOSED FIRST FLOOR

SCALE 1.100



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Rev	Date	Description	by	chk



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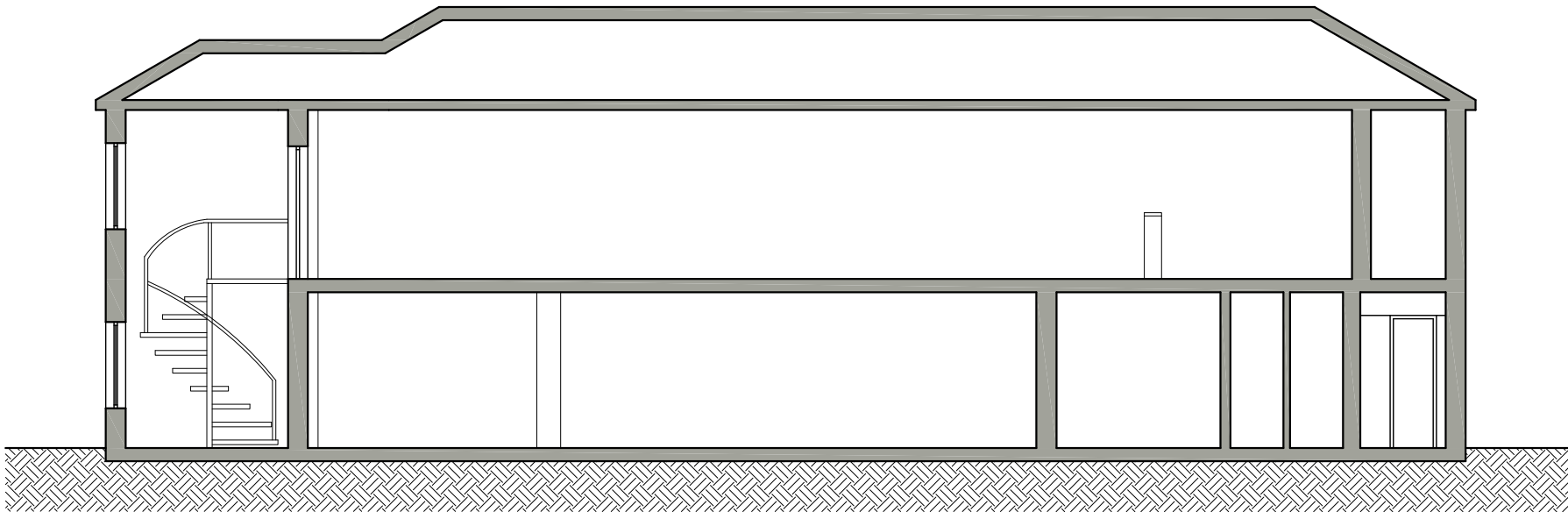
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Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Proposed First Floor
Date: March 2017	Rev: /	
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS06		

EXISTING SECTION A-A

SCALE 1.100

6,655
6,155
+5,250
±0,000



EXISTING SECTION A-A

SCALE 1.100



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Rev	Date	Description	by	chk

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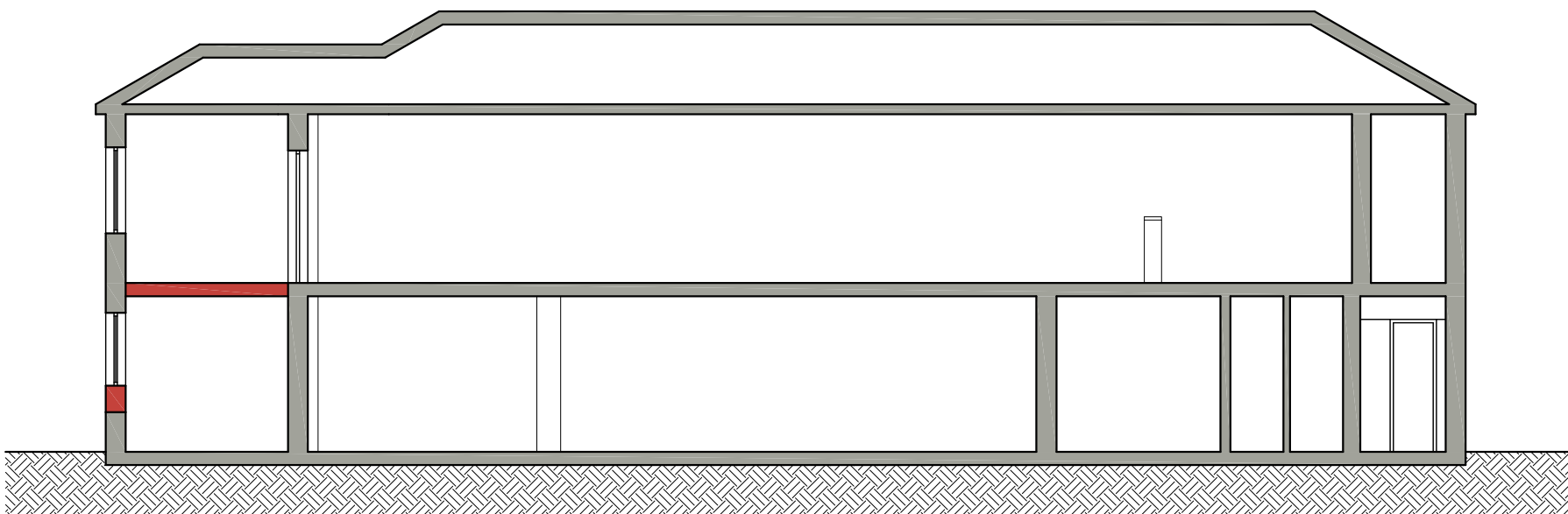
Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Existing Section A-A
Date: March 2017	Rev:	/
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS07		

PROPOSED SECTION A-A

SCALE 1.100

6,655
6,155
+5,250

±0,000



PROPOSED SECTION A-A

SCALE 1.100



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Location Plan



Rev	Date	Description	by	chk



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Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Proposed Section A-A
Date: March 2017	Rev:	/
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS08		

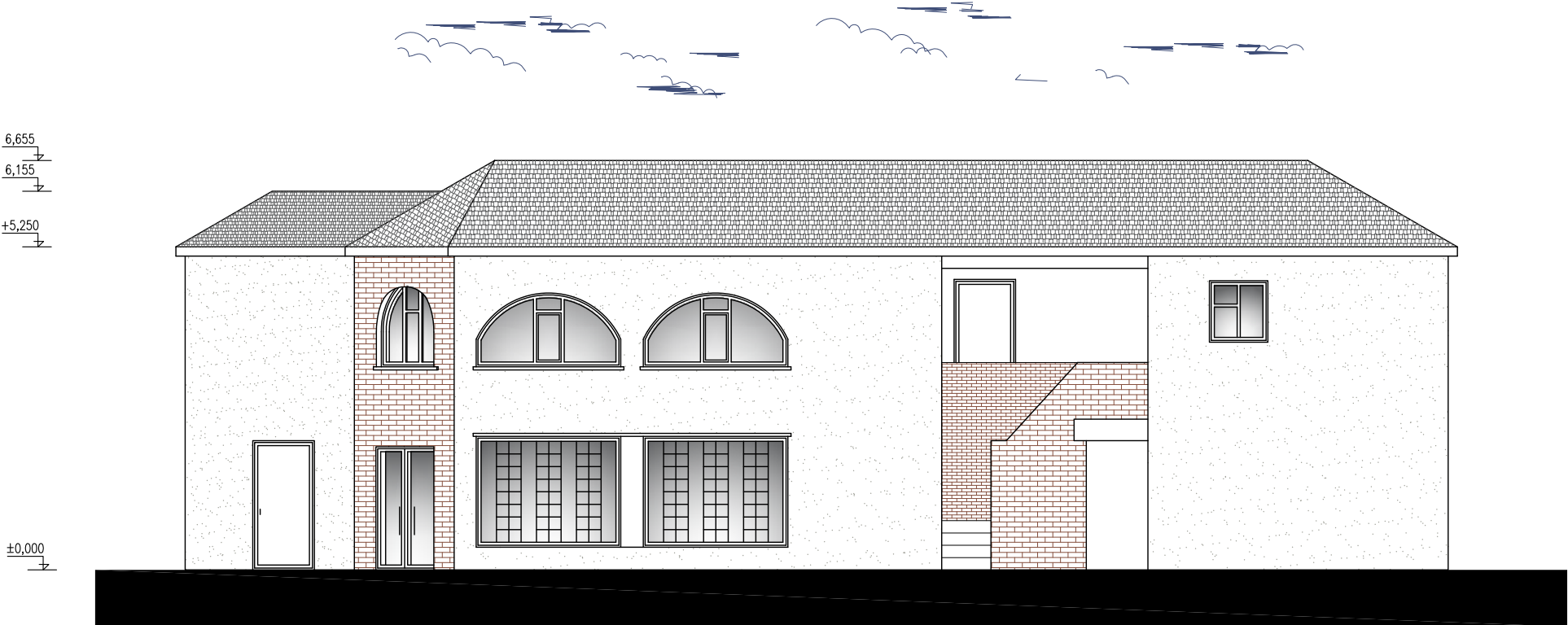
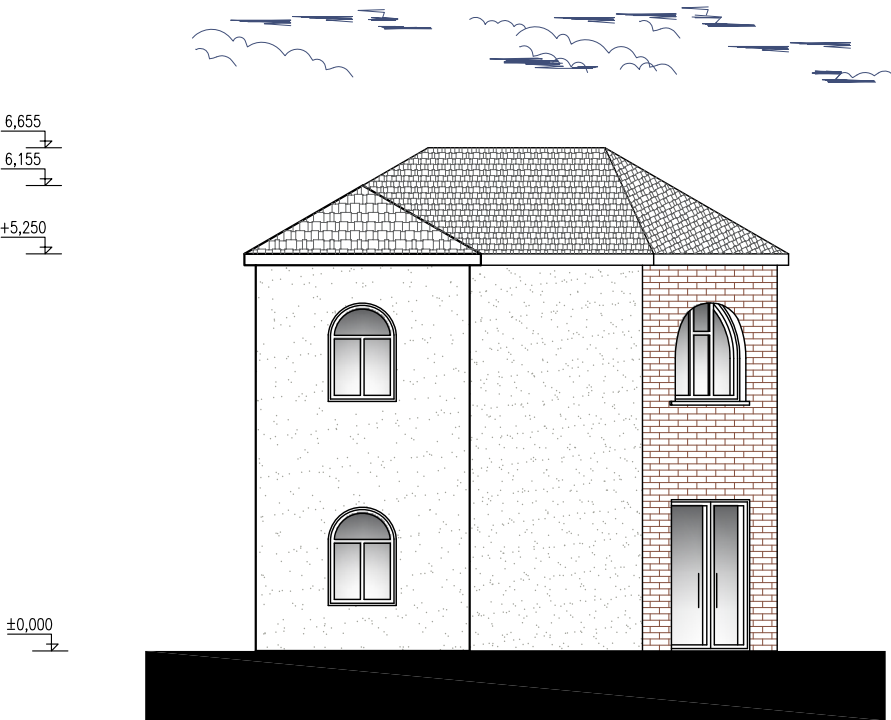
EXISTING ELEVATIONS

SCALE 1.100

Page 47

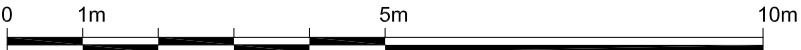
EXISTING FRONT ELEVATION

SCALE 1.100



EXISTING RIGHT SIDE ELEVATION

SCALE 1.100



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Rev	Date	Description	by	chk



4D PLANNING™

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Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Existing Elevations
Date: March 2017	Rev:	/
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS09		

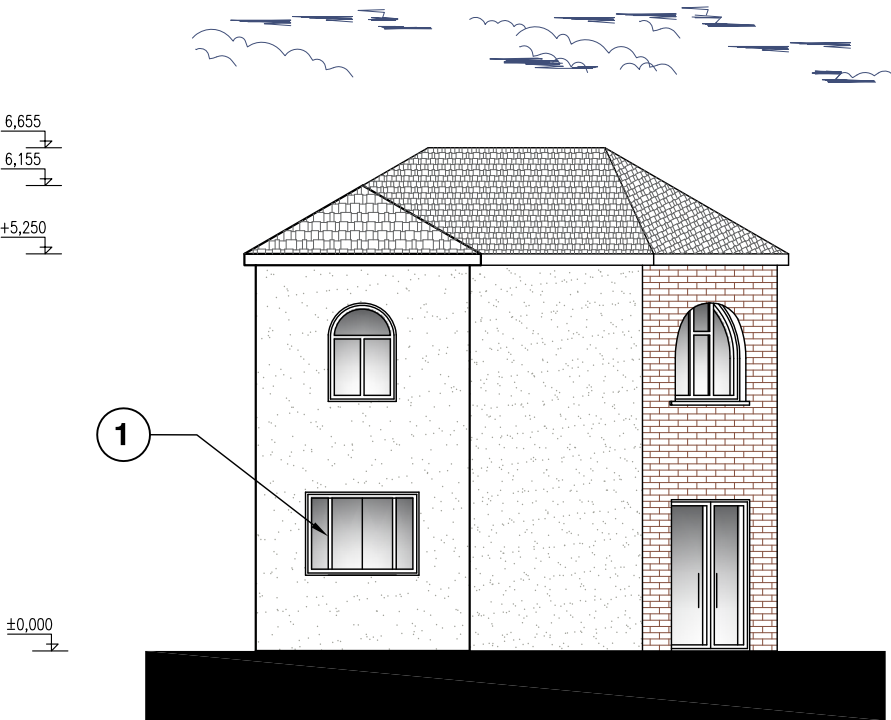
PROPOSED ELEVATIONS

SCALE 1.100

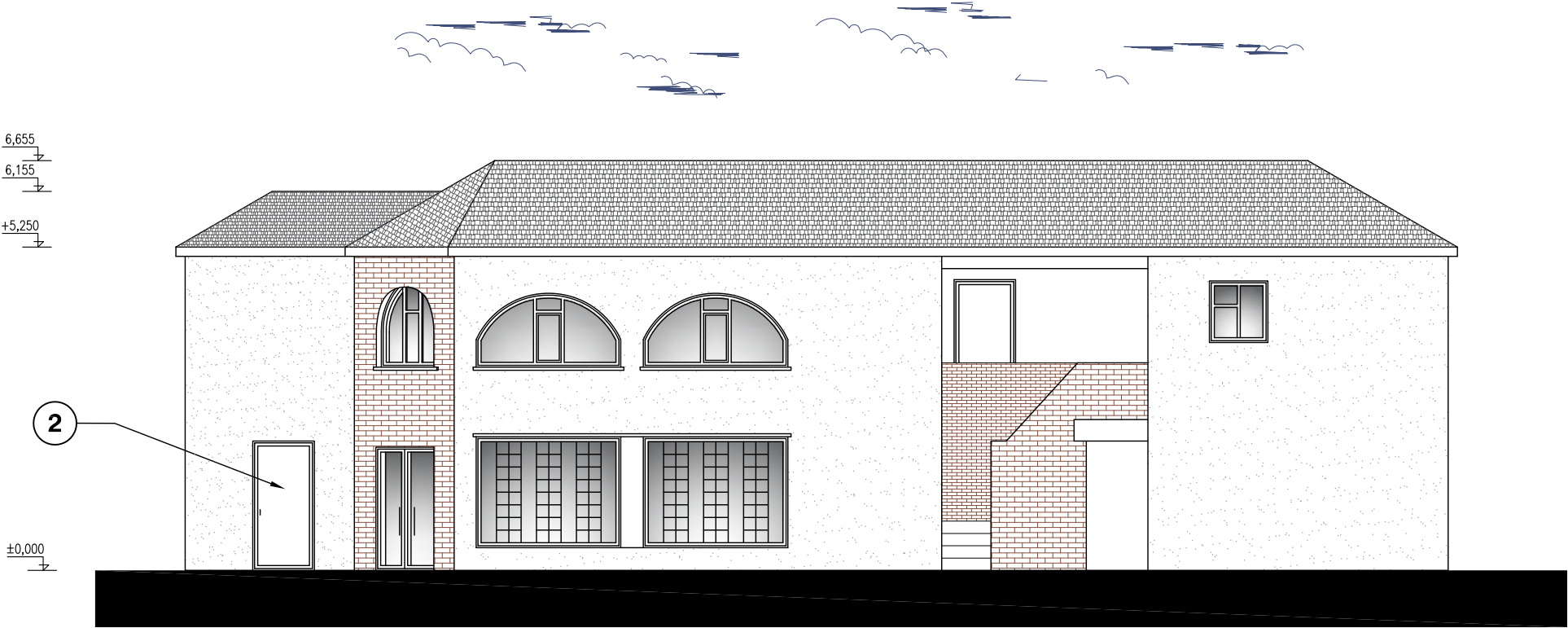
Page 48

PROPOSED FRONT ELEVATION

SCALE 1.100



- Note:**
- 1. Proposed new window - double glazed , black timber frame.
 - 2. Proposed new door - black UPVC .



PROPOSED RIGHT SIDE ELEVATION

SCALE 1.100



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Rev	Date	Description	by	chk



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Client		Sushi City
Project		44 High Street, Hornchurch, RM12 4UN
Title		Proposed Elevations
Date: March 2017	Rev:	/
Scale: 1:50 @ A1, 1:100 @ A3		
Drawing No. 44HS10		



Havering
L O N D O N B O R O U G H

Interested Party

Our Ref : KS/IS

17 September 2018

By Email

elicensing@haverling.gov.uk

Mr P Campbell
Public Protection Environment
London Borough of Havering
Town Hall
Main Road
Romford
Essex RM1 3BD

Dear Mr Campbell

Licensing Act 2003 – Premises Licence Application Pandoras, 44 High Street, Hornchurch RM12 4UN

I am co-owner of 42a,b,c and d High Street Hornchurch the flats on the corner directly opposite 44 High Street Hornchurch.

I am writing on behalf of the residents of these properties who received in the post your letter reference PPC/020610 dated 23 August 2018 advising of the license application for no.44 High Street

The purpose of this letter is to strongly object to the licence application as this will have a significant impact on the occupiers of no.42 High Street. I note that the applicant aims to be open longer than other venues in Hornchurch to capture the late night market for supplying drink and food. As no.44 is directly opposite a residential property this would cause significant nuisance and disturbance to the residents particularly as windows and a front door face Abbs Cross Gardens and the property is not suitable for extending such hours.

In addition we note that the applicant will request mini-cabs to collect customers from Abbs Cross Gardens and not from the High Street, again this will result in cars parking along the street outside of no.42 with the resultant noise and disturbance.

In our opinion the council should be insisting on a Noise Impact Assessment in regards to this application, as that is the only way that the effect on residential properties can be addressed.

We believe that the risk of crime and disorder and public nuisance is extremely high in this location, which effectively is remote from the main drinking/eating establishments within Hornchurch and will result in a congregation of late night drinkers in one small area.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kevin L Stephenson'.

Kevin L Stephenson
BSc FRICS Dip Proj Man

c.c. Councillor John Mylod
Councillor Paul Middleton
Councillor Gerry O'Sullivan



Havering
L O N D O N B O R O U G H

Representation from
Responsible Authority

Licensing Act 2003 Responsible Authority representation

This representation is made by a responsible Authority for the London Borough of Havering concerning an application for a temporary event notice for the premises as detailed below.

Premises Name and address: Pandora's, 44 High Street, Hornchurch, RM12 4UN

Your Name: _ Paul Campbell

Organisation name/name of body you represent: London Borough of Havering
Licensing Authority

Your Address: Town Hall, Main Road, Romford, RM1 3BD

Email: licensing@havering.gov.uk

Contact telephone number: 01708 432777

Summary of Objection:. In this application for a Premises Licence the applicant has made reference to Havering's Licensing Policy and the Cumulative Impact relating to St Andrews Ward but fails to fully address in the operating schedule what will be done to promote the four licensing objectives.

Policy Considerations

1.7 Applicants for premises licences should be aware of the expectations of the licensing authority and the responsible authorities as to the steps for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives.

4.1 The licensing objectives

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

are at the heart of the licensing regime. Applicants must demonstrate in their operating schedules as part of an application how they will address each objective. The Licensing Authority will make decisions about applications, variations and reviews based on the promotion of the same objectives. Those making representations to the Licensing sub-committee must base them on the Licensing objectives.

4.3 The completion of a full and detailed operating schedule will give those reading the application greater confidence that the applicant seeks to make a positive contribution and is demonstrating a commitment to both those living in the vicinity and the licensing objectives.

Applicants are expected to:

- ☐ Demonstrate knowledge of the local area when describing the steps they propose to take to promote the licensing objectives;
- ☐ Undertake enquiries about the area in which the premises are situated to inform the content of the application;
- ☐ Obtain sufficient information to enable them to demonstrate, when setting out the steps they

propose to take to promote the licensing objectives, that they understand;

- The layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children congregate.
- Any risk posed to the local area by the applicants' proposed licensable activities;
- Any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

Applicants are also expected to include positive proposals in their application as to how they will manage any potential risks.

4.4 Where specific policies apply in the area (for example, a Cumulative Impact Policy), applicants are also expected to:

- ☐ Demonstrate an understanding of how the Policy impacts on their application,
- ☐ Identify any measures they will take to mitigate the impact, and
- ☐ Confirm why they consider their application should be an exception to the Policy.

4.8 The failure by an applicant to clearly and fully demonstrate in the operating schedule that they have properly considered the promotion of the four licensing objectives is a legitimate concern should the application come before the Licensing sub-committee.

Communitive Impact

5.1 The effect of adopting a special Policy of this kind is to create a rebuttable presumption that where representations are received applications will normally be refused unless the applicant can demonstrate, in their operating schedule, that there will be no adverse cumulative impact on the licensing objectives

5.3 This special Policy is not absolute. The circumstances of each application within the cumulative impact area will be considered upon its own merits and the Licensing Authority shall permit licences and certificates that are unlikely to add to the cumulative impact on the licensing objectives to be granted.

5.5 Examples of applications that the Licensing Authority may consider as exceptional may include, though not are limited to:

- ☐ Small premises with a capacity of 50 persons or less only intending to operate during hours specified in Licensing Policy 7
- ☐ Premises which are not alcohol led and operate only within the hours specified in Licensing Policy 7 such as coffee shops.

5.6 Examples of factors the Licensing Authority will **not** consider as exceptional include:

- ☐ Premises will be well managed and run
- ☐ Premises will be constructed to a high standard
- ☐ Applicant operates similar premises elsewhere without complaint
- ☐ Similar premises operate in the area.

Children and Licensed premises

Licensing Policy 19

The Licensing Authority will require consideration of measures to protect children from harm to be reflected in the operating schedule where applicants identify the need, having regard to their type of premises or licensable activities. Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection Policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

7.19 The Licensing Authority also recognises that children are one of the most vulnerable groups in our society and that some activities associated with the licensed premises are not appropriate for children. The Licensing Authority will be looking for management arrangements to be in place to address this. Following relevant representations, it will consider the imposition of additional controls by way of licence conditions where activities take place on the premises may present as risk of physical, moral or psychological harm to children. It will also look for strict controls in place to prevent the sale of alcohol to underage children especially in relation to off- licence premises.

Representation

I wish to make representation as a Responsible Authority against the application under the Licensing Objective Grounds of the Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and the Protection of Children from Harm.

The premises at 44 High Street, Hornchurch, is at the moment a licensed restaurant currently with licensed times for Supply of Alcohol for on supplies only

- Monday to Wednesday – 12:00 to 15:00 & 17:00 to 22:00
- Thursday & Friday – 12:00 to 15:00 & 17:00 to 23:00
- Saturday – 12:00 to 23:00
- Sunday – 14:00 to 22:00

The licence for this premises was transferred to Mrs Lorraine Webb on 24th August 2018

The premises are located High Street Hornchurch the junction with Abbs Cross Gardens this is in the centre of Hornchurch in St Andrews Ward which is highlighted in Havering's Licensing Policy as an area of communitive impact.

This licensed premises in changing from a restaurant to a restaurant/bar in Hornchurch Town Centre, without the correct conditions on their licence will add to the communitive impact area in a negative way.

Since the application was made negotiations have taken place between the applicant and Environmental Health Noise and the finish time for Regulated Entertainment has been reduced to 23:00hrs.

If the licence is granted as applied for customers will be able to use the premises as a bar to consuming alcohol, and hot food and drink

- Monday to Thursday 07:00 to 00:00,
- Friday & Saturday 07:00 to 02:00 and
- Sunday 07:00 to 01:00
- With the close of the premises 30 minutes later.

This in itself with people smoking outside and leaving at the late hour very close to residential properties will cause a nuisance.

In relation to times Havering's Licensing Policy states

When dealing with new and variation applications the Licensing Authority will give more favourable consideration to applications with the following closing times:

- Public Houses and Bars
23:00 hours-Sunday to Thursday
Midnight –Friday and Saturday
- Nightclubs
01:00 hours Sunday to Thursday
02:00 hours Friday and Saturday

- Restaurants and Cafes
23:00 hours Sunday to Thursday
Midnight- Friday and Saturday
- Off licences
23:00 Monday to Sundays
- Hot food and drink supplied by takeaways, fast food premises
Midnight- Sunday to Thursdays
01:00 Friday and Saturday

There is a restriction to unaccompanied children being on the premises in the application after 22:00 but nothing to stop a child being in the venue with an adult till 02:00 on a Friday & Saturday if the licence is granted as applied for.

This venue may be run correctly and well as a restaurant/bar if the licence is granted but without appropriate conditions (such as alcohol only being available as ancillary to a meal) it could be transferred at a later date to someone who turns the venue into just a bar thus possibly causing problems at a later date.

Havering's Licensing Policy 4.4

This lays out three points relating to a communitive impact area

- ☐ Demonstrate an understanding of how the Policy impacts on their application,
- ☐ Identify any measures they will take to mitigate the impact, and
- ☐ Confirm why they consider their application should be an exception to the Policy.

This application does not fully address these points

Havering's Licensing Policy 4.8

The failure by an applicant to clearly and fully demonstrate in the operating schedule that they have properly considered the promotion of the four licensing objectives is a legitimate concern should the application come before the Licensing sub-committee.

Havering's Licensing Policy 5.1

Creates a rebuttable presumption that when representations are received applications will normally be refused unless the applicant can demonstrate, in their operating schedule, that there will be no adverse cumulative impact on the licensing objectives. – It is my opinion that the operating schedule in this application does not address the communitive impact in any way, on this point alone consideration should be given to rejecting this application.

Havering's Licensing Policy 5.3


Reminds us that the policy is not absolute and each application should be dealt with on its own merits – this application does not fully explain what the premises will be should a licence be granted, if it is to be a restaurant there is no offer of alcohol being supplied only ancillary to a meal in the operating schedule, if it is to be a bar there is little reference to customer management late at night, there is mention of staff training but not of what will be covered in that training and how often will this be undertaken.

Havering's Licensing Policy 5.5 & 5.6

Help an applicant to include things that may be considered as exceptional – these are not fully included in the application

Although this premises is currently licensed it is changing its manor of operation and for this reason should be treated as a completely new application.

Complaint and Inspection History (if applicable)
Other documents attached <ul style="list-style-type: none">• Current licence for the premises

Signed 	dated 18 th September 2018
--	---------------------------------------



Part A

Premises licence number

16966

Part 1 – Premises details

Postal address of premises

Sushi City
44 High Street Hornchurch RM12 4UN

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Wednesday – 12:00 to 15:00 & 17:00 to 22:00

Thursday & Friday – 12:00 to 15:00 & 17:00 to 23:00

Saturday – 12:00 to 23:00

Sunday – 14:00 to 22:00

The opening hours of the premises

As above

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Lorraine Webb

Registered number of holder

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lorraine Webb

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) A holographic mark, or
 - (b) An ultraviolet feature.
6. The responsible person must ensure that—
 - (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. Full details of this Mandatory Condition can be found at:-
<http://www.legislation.gov.uk/ukdsi/2014/9780111109120>

Annex 2 – conditions consistent with the operating schedule

1. A CCTV system shall be installed, maintained and utilised. It shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system shall comply with other essential legislation and all signs as required shall be clearly displayed. The system shall be maintained and fully operational throughout the hours that the premises is open for any licensable activity. A person who can operate the CCTV system shall be on site at all times when the premises is open to the public and shall be able to play back footage to authorised officers when requested without fuss or delay.

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Signed

Paul Campbell, Licensing Specialist

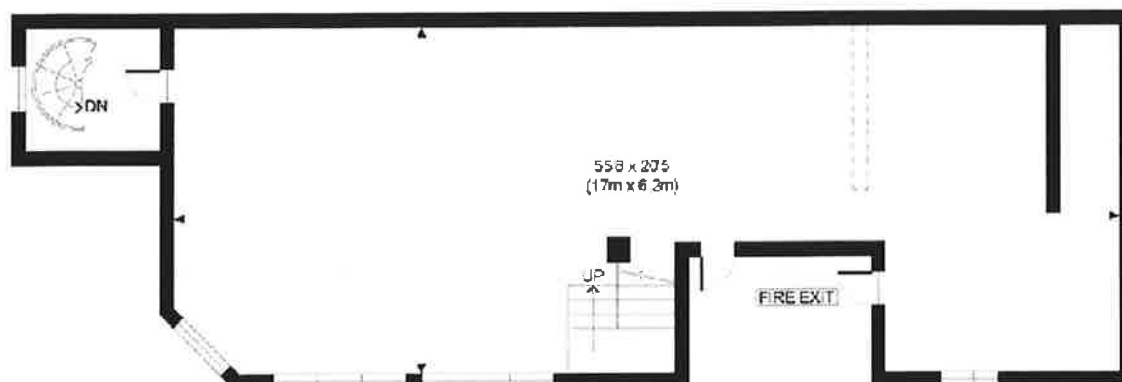
Date of issue 24/08/2018

2. CCTV cameras shall be located inside and outside the premises and shall cover the entrance/exit.
3. CCTV recordings shall be made available to an authorised person of the Licensing Authority or Havering Police together with facilities for viewing the recordings.
4. A fire alarm shall be installed, maintained and utilised.
5. The sale of alcohol shall be ancillary to the purchase of a table meal. Alcohol may not be sold on its own.
6. Customers may not stand and drink at or near the bar.
7. The maximum capacity of the premises shall be 60 seated customers.
8. Staff shall be trained how to deal with complaints and difficult customers.
9. All personal licence holders supervising the sale of alcohol shall hold a nationally recognised licensing qualification.
10. All staff shall be suitably trained for their job function at the premises. The training shall be written into a programme ongoing and under constant review and shall be made available to a relevant responsible authority when called upon.
11. Soft drinks shall be equally available for customers to purchase.
12. A premises daily register shall be kept at the premises. This register shall be maintained and kept for a rolling 12 month period. Records shall be made on a daily basis and shall include any notable incidents and all occasions when alcohol sales have been refused. The written record shall include the date and time of the refusal and the name of the member of staff who refused the sale. The register shall be available on request by the Police or an authorised officer.
13. All complaints made to or about the premises shall be recorded in the premises daily register.
14. Prominent clear notices shall be displayed at all exits requesting that customers respect the needs of local residents and leave the premises and the area quietly.
15. The disposal of bottles into external receptacles shall not occur between 21:00 and 08:00.
16. Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 21:00 and 08:00.
17. All the premises' doors and windows shall be kept shut apart from access and egress.
18. There shall be no external eating or drinking.
19. A proof of age scheme such as Challenge 25 shall be operated at the premises where the only acceptable forms of identification are a recognised photographic identification card such as a driving licence or a passport.
20. A written children's policy shall be implemented which is required to be approved in writing by the Police or Havering's Children and Young Persons services. It shall include 'Where the supply of alcohol is a licensed activity no person under 18 shall be admitted to or allowed to remain on the premises without a responsible adult who shall be responsible for supervising him or her.'
21. All staff shall be suitably trained in relation to the prevention of underage sales and the training must be documented. Such training shall be refreshed every 3 months.
22. Children shall not be permitted to enter the premises after 21:00.

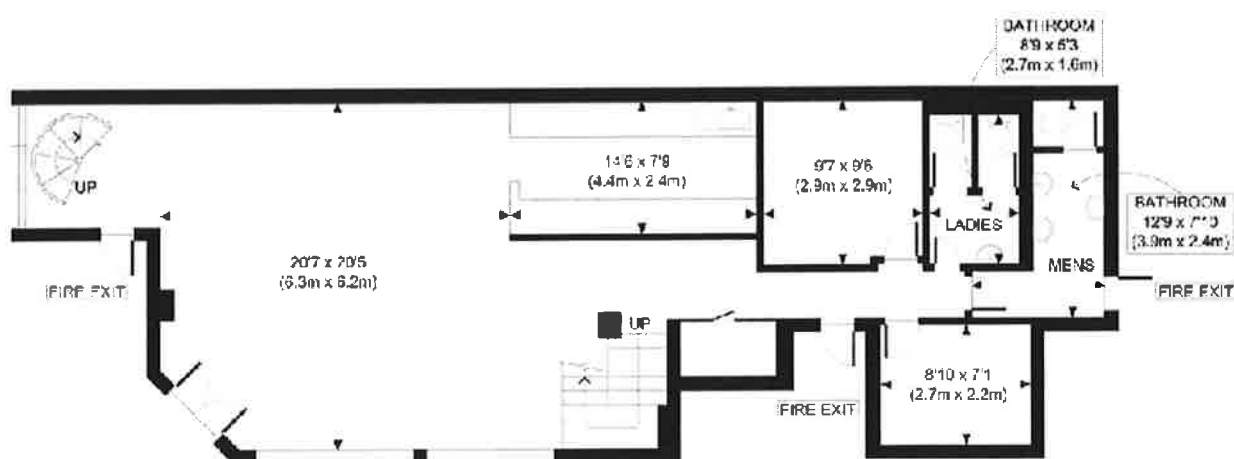
Not applicable

Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.



FIRST FLOOR
GROSS INTERNAL
FLOOR AREA 1097 SQ FT



Signed

Paul Campbell, Licensing Specialist

Date of issue 24/08/2018



Part B

Premises licence summary

Premises licence number

16966

Premises details

Postal address of premises

Sushi City
44 High Street Hornchurch RM12 4UN

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Wednesday – 12:00 to 15:00 & 17:00 to 22:00
Thursday & Friday – 12:00 to 15:00 & 17:00 to 23:00
Saturday – 12:00 to 23:00
Sunday – 14:00 to 22:00

The opening hours of the premises

As above

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On supplies only

Name, (registered) address of holder of premises licence

Lorraine Webb

Registered number of holder

N/A

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lorraine Webb

State whether access to the premises by children is restricted or prohibited

Restricted

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Signed

Paul Campbell, Licensing Specialist

Date of issue 24/08/2018

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